The Shambhala Board - Application for funds

To: **Shambhala Board – Review Committee**   CC:

From:

DATE:

Subject:

Application Summary

1. Name of initiative for which funds are being requested:

2. Please give a concise summary of the initiative and its benefits (no more than 3 sentences)**:**

3. Who will lead the initiative and key individuals who will be working on it:

4. Expected time frame for the project from start to finish (please give approximate dates):

5. Please name supporters, sponsors, and/or advisor to your initiative, if possible:

6. How will you measure success? Please tell us what data you already collect to demonstrate need/importance, and also describe what new data you will collect to demonstrate what has been accomplished with these funds.

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nount asked for as grant:

ed time frame:

<u>Application in Detail</u>

1. Explain the initiative and its benefits in detail:

2. Identify sources and amounts of funding, actual or prospective, other than the funds requested in this application.

3. Could you accept some or all of a grant you are requesting as a loan with a defined repayment plan?

If yes, please specify.

4. Outline the project's budget. Please break down the different types of expenses and income created by the project in periods of a quarter year.

Please include for each quarter how much of the grant the project is expected to need.

Please use a table like this, possibly in excel or a compatible format:

in €	quarter 1 20xx	quarter 2 20xx	quarter 3 20xx	quarter 4 20xx	quarter 1 20xz
expenses					
'expense a'					
'expense b'					
etc.					
sum expenses					
income (incl. other funding)					
income a					
income b					
etc.					
sum income					

total					
payments requested					

5. What is the timeline for the initiative? What are the milestones and why?

6. What are possible obstacles?

7. Why will your project be a likely success? Can you give references, name supporters, advisors, sponsors and/or other reasons why you are confident:

6. Attachments: please add whatever may support your application: references, data, recommendations, plans, etc. Specifically data describing the current situation, the potential and need for investment are helpful.